



**SACRED HEART COLLEGE
FEES & FINANCE
INFORMATION 2022**

FEES FOR 2022

Fees and discounts provided are set each year by the College Finance Committee based on the financial requirements of the College. Approval for all fees is given by both the College Advisory Council and Marist Schools Australia.

	TUITION FEE (PER STUDENT)
Year 7*	\$8,250
Year 8	\$8,900
Year 9	\$8,900
Year 10	\$10,340
Year 11	\$10,340
Year 12	\$10,500

*From 2023 Tuition Fees for Year 7, will be the same as those charged for Year 8 & Year 9.

Sacred Heart College charges a Tuition Fee only as set fees for students:

TUITION FEE

This annual fee is based on your child's/children's year level. The fee is billed in full at the beginning of the year and can be paid in instalments throughout the year. The fee covers both the tuition aspect of your child's education as well as all educational materials and resources for the year, including the costs for sports teams, excursions, the Champagnat Campus camp program, book hire, guest speakers, etc.

In order to keep additional billing for families down to a minimum we have endeavoured to make the fee as all-inclusive as we possibly can. A list of items not covered by this fee are contained within this document.

PAYMENT OF FEES

Under the Terms of the Enrolment Agreement, signed by all enrolling parents/caregivers, payment of the full fees charged is required within the current school year and all family accounts are billed in line with the contractual enrolment forms signed by parents/caregivers when they enrolled their child/children at Sacred Heart College.

Fees for the 2022 school year will be billed at the beginning of the year. All Parents/Caregivers who pay the entire year's fees in full by the due date of 15 March 2022 will receive a 2.5 % discount off the net Tuition Fee (tuition less sibling discount).

This discount will only apply to families paying full fees. Where low income discount or other fee remissions have been applied, families will be required to pay the full discounted amount with no further discounts provided.

Parents/Caregivers either not wishing to, or not in a position to pay full fees by the due date are required to set up a payment plan using the College preferred payment plan provider FACTS Management. (Refer information re FACTS on last page of this document.)

All payment plans to be over a ten (10) month period (Starting in February and finishing in November). **All Parents/Caregivers are required to pay fees on a per term basis as a minimum requirement.**

Payment plans can be:

- Per Term (4 payments due 31 March 2022; 30 June 2022; 30 September 2022; & 30 November 2022)
- Monthly – 10 payments
- Fortnightly- 20 payment
- Weekly- 40 payments

Payment plans for fees instalments for 2022 Fees would be:

	PER TERM (4 PAYMENTS)	MONTHLY (10 PAYMENTS)	FORTNIGHTLY (20 PAYMENTS)	WEEKLY (40 PAYMENTS)
Year 7	\$2,062.50	\$825.00	\$412.50	\$206.25
Year 8	\$2,225.00	\$890.00	\$445.00	\$222.50
Year 9	\$2,225.00	\$890.00	\$445.00	\$222.50
Year 10	\$2,585.00	\$1,034.00	\$517.00	\$258.50
Year 11	\$2,585.00	\$1,034.00	\$517.00	\$258.50
Year 12	\$2,625.00	\$1,050.00	\$525.00	\$262.50

Amounts shown above are based on full fees for 1 child attending the College.

Parents/Caregivers are reminded that it is their responsibility to pay fees within the terms outlined above. All students are enrolled on the understanding that fees will be paid promptly in the year in which they are incurred.

Non-payment of fees is a breach of your enrolment contract and can affect the continued enrolment of your child/children at Sacred Heart College. The College uses the services of Cole Management and Platinum Collection Agency for the timely collection of all outstanding fees.

EDSTART

Parents/Caregivers concerned about the affordability of payment of school fees, especially those with more than one student attending the College may wish to consider the services provided via Edstart. Edstart is a specialist provider that offers customised funding packages for private school fees including tuition, boarding and other education-related costs, including amounts in arrears.

FLEXIBLE PAYMENT OPTION-EDSTART

Families wishing to spread school fee payments can apply for an Edstart payment plan. You can reduce your repayment amount with an extended plan over multiple years, up to five years after graduation. For more information, visit <https://edstart.com.au/shc>.

If you have any queries, please contact Edstart on 1300 139 445 or chat with their team at contact@edstart.com.au. Brochures about their services are also available from the College Registrar or the Finance Office.

Please note, in providing information about Edstart, we do not provide any recommendations, brokering or advice services. We do not receive referral fees, commissions or other remuneration from Edstart.

SEPARATED FAMILIES/SPLITTING OF FEE ACCOUNTS

As previously mentioned, family accounts will be billed as per the signed enrolment form. Where this represents a separated family, the College expects the enrolling parents/caregivers to work out payment arrangements between themselves, ensuring all fees are paid. Any such arrangement will have no bearing on the joint and/ or separate liability that exists via the enrolment documentation.

Parents/Caregivers will have the opportunity to split their payment schedules and instigate separate payment plans with FACTS. This can only be actioned prior to the commencement of the school year and will require both enrolling parties to agree and set up individual authorities within FACTS. The splitting of fees should not be an assumption that each party is only required to pay 50% of total fees. There is a need to ensure that the full amount of fees charged are paid and the amount each party is agreeing to pay is affordable for them.

WITHDRAWAL OF A STUDENT

A full term's notice in writing must be given to the Principal or his/her nominee before the removal of a student or transfer of a boarder to the status of a day student. This is applicable to both current and future students where enrolment acceptance has been confirmed.

Failure to give such notice will involve the payment of a withdrawal fee in accordance with our current Fee Policy, irrespective of the date the student may leave during the term. Should a student be required to leave the College for any reason, the fee for the relative period of enrolment will be charged based on number of weeks of attendance prior to officially leaving the College.

PAYMENT OF FEES WHILE ABSENT FROM THE COLLEGE

Sacred Heart College requires at least one term's notice if you are withdrawing your child/children for a long period during the school year. Any reduction in fees payable during this period will need to be discussed with the College Finance Manager (only negotiable for a period greater than one term in length). The College reserves the right to charge a nominal fee to hold the enrolment place during this period of absence.

Parents/Caregivers not advising the College of a long period of absence are expected to pay full fees to maintain enrolment at Sacred Heart College during this period.

PART-TIME STUDENTS (STUDENTS UNDERTAKING 3 SUBJECTS OR LESS)

Students in Year 11 and Year 12 undertaking part-time study will receive the following discounts to full Tuition fees:

3 subjects - 20% discount

2 subjects - 40% discount

1 subject - 80% discount

DISCOUNTS ON TUITION FEES

To assist parents/caregivers in paying fees, the following discounts are offered by Sacred Heart College.

FAMILY/SIBLING DISCOUNTS

Sacred Heart College has adopted the following family/sibling discount for families with more than one student attending the College in the same school year.

1st Child – will pay Full Fees (100% of total tuition charged)

2nd Child – will receive 25% off the tuition fee

3rd Child – will receive 35% off the tuition fee

4th Child – will receive 60% off the tuition fee

For the definition of family, the College has adopted the approach that where both enrolling parents/caregivers are the same for each student and all students are billed on one account, these discounts will apply.

LOW INCOME DISCOUNT

To assist enrolling parents/caregivers on low incomes, the College will offer the following discount off net Tuition Fees (Tuition less sibling discount) in 2022:

1. If the joint income of **enrolling parents/caregivers** is less than \$48,000 per annum, a discount of 50% will apply.
2. If the joint incomes of **enrolling parents/caregivers** is less than \$58,500 per annum but more than \$48,001 per annum, a discount of 35% will apply.
3. If the joint income of **enrolling parents/caregivers** is less than \$70,000 per annum but more than \$58,501 per annum, a discount of 20% will apply.

Application Forms for low-income discount can be obtained from the College Finance Office or are available on the College website via <https://www.shc.sa.edu.au/enrolments/college-fees/>.

OTHER COSTS FOR CHAMPAGNAT CAMPUS & MARCELLIN CAMPUS

Parents/Caregivers are responsible for the payment of the following costs:

IT DEVICE

Sacred Heart College has adopted 'Google Cloud' technology for student use. Parents/Caregivers are referred to the Parent Handbook for all information on the requirements and purchase of IT devices for student use.

COMBINATION PADLOCK

All new students will be provided with a lock for their locker when they commence at the College. The College expects students to keep lockers locked at all times with the lock. Any student requiring a replacement lock will need to purchase one at a cost of \$15. The cost of a replacement lock will not be added to a families Fees Account.

CHROMEBOOK/IT DEVICE REPAIRS

The College, via the IT Technicians employed at both campuses, will deal with issues students have with their IT devices and repair damage where possible. Families will be charged for all repairs not covered by warranty. Payment of repairs is required within 30 days from date of invoice.

INDIVIDUAL MUSIC TUITION FROM MUSIC TUTOR AND/OR HIRE OF MUSICAL INSTRUMENTS

All arrangements for musical tuition are agreements between families and the individual tutor(s) and do not involve the College.

STATIONERY REQUIREMENTS

Students at Champagnat Campus will be provided with a list of stationery requirements for their year level needs for 2022 by the end of the 2021 School year. Students are required to return to the College at the start of the 2022 school year with all required stationery. Marcellin Campus students will be advised of stationery requirements at the beginning of the 2022 school year.

INCIDENTAL CHARGES

Payment of all incidental charges is required within 30 days from the date of invoice, or by the date provided by the College. Within FACTS, any incidental charges are deducted separately from fees on the date they are due. We ask that all Parents/Caregivers using FACTS ensure they are set up for automatic deduction of incidental charges. **Other costs not covered by the Tuition Fee which families will be invoiced for during the school year:**

ID REPLACE CARDS

All students will be provided with an ID card at the commencement of the School Year. Cost to provide a replacement card is \$10.00 per card. Payment for a replacement ID card will need to be made via College Finance Office before new card is provided. The cost for these will not be added to Family Fees Accounts.

UNIVERSITY AND VET (VOCATIONAL EDUCATION & TRAINING)

Students undertaking a course outside the College may be required to pay for part of the course. The College will pay the first \$1,000 of the cost for all external courses undertaken by students (This excludes all resource and material costs). Parents/caregivers will be billed for costs greater than \$1,000, in addition to all resource and material costs.

FURNITURE CONSTRUCTION (YEAR 11 & YEAR 12)

Students undertaking Furniture Construction will be charged in Term 4 for any material costs relevant to individual projects.

YEAR 12 ADDITIONAL COSTS

Items such as Year 12 Hoodie, Year 12 Photo and Year 12 T-Shirt will need to be ordered, and will require payment upfront via an online ordering. For the Year 12 Formal, students will need to purchase a ticket via Try Booking online. Payment for this is to be made at the time of purchase.

COLLEGE REPRESENTATION- SPORTING CARNIVALS

Students asked to represent the College at these events will be billed for the respective costs separately. Likewise, they will also be billed for any additional costs for sports uniforms required for such an event. Payment for these is required before they leave for the Carnival and/or before uniform is provided.

OVERSEAS IMMERSION EXPERIENCE AND OVERSEAS TRIPS

All associated costs will be billed to parents/caregivers. The College will advise you of the cost involved before you agree to allow your child/children to attend.

OVERNIGHT EXCURSIONS FOR TUITION PURPOSES

Some subjects require travel and accommodation to areas away from the College. The cost to offset food and accommodation costs will be billed separately to parents/caregivers (eg. Tourism, Geography etc.). Please refer to the 2022 Marcellin Campus Curriculum Handbook, which outlines the requirements for such trips.

GAME CHANGERS (PREVIOUSLY REMAR)

For students taking part in the program, there will be a Leadership Camp for Year 10 students at an approx. cost of \$250 per students and the Solidarity Retreat at Port Augusta during Term 3 at an approx. cost of \$400 per student during 2022.

ENTREPRENEUR PROGRAM

This is an additional non-curriculum program run for students in Year 10/11. Cost of the program is \$350 per student.

BARISTA COURSE (YEAR 10 - 12) & RESPONSIBLE SERVING OF ALCOHOL (YEAR 12)

These co-curricular courses are offered to students at the end of Term 4. Approximate cost to attend these courses are \$350 for the 2 day Barista Course & \$100 for Responsible Serving of Alcohol. Payment for these is required before the course commences.

SCHOOL BUS CHARGES

In 2022, the College will continue to run a bus service between the Champagnat Campus and the Marcellin Campus. The cost for this will be billed to Parent/Caregivers on per term basis.

Both Morning & Afternoon	\$264.00 per term (including GST)
Either Morning or Afternoon	\$143.00 per term (including GST)

Parents/ Caregivers wishing to use the service are required to complete the Bus Service Usage Form, which is on the College website. To ensure your usage for the bus, we ask that all forms be returned prior to the commencement of Term 1, 2022.

BOARDING FEES

The cost of Boarding at Sacred Heart College in 2022 is \$21,560 per annum per student.

For parents/caregivers with more than one student boarding at the College, the following sibling discounts will apply to boarding fees.

	DISCOUNT
Two Children	10%
Three Children	15%

Boarding fees are charged via the family account, along with the Tuition fee.

Similar to the College's tuition fees, the boarding fees are due on the 15 March 2022. All parents/caregivers who pay the entire Boarding Fee by this date will receive a 2.5 % discount off the total boarding fee charged.

Again similar to Tuition Fees, Parents/Caregivers not wishing to, or not in a position to pay in full by the due date, are required to set up a payment plan using the College preferred payment plan provider FACTS.

All payment plans are required to be over 10 months (starting February and finishing November). Payment plans can be:

- Per Term (4 payments due 31 March 2022; 30 June 2022; 30 September 2022; & 30 November 2022)
- Monthly – 10 payments
- Fortnightly- 20 payment
- Weekly- 40 payments

Boarding Fee Instalment Amounts for 2022 would be:

	PER TERM (4 PAYMENTS)	MONTHLY (10 PAYMENTS)	FORTNIGHTLY (20 PAYMENTS)	WEEKLY (40 PAYMENTS)
Instalment Amount	\$5,390.00	\$2,156.00	\$1,078.00	\$539.00

INCIDENTAL CHARGES

From time to time throughout the year, parents/caregivers of boarders will also be billed for other associated costs as part of residing in the Boarding House and /or for other activities undertaken.

Payment of all incidental charges is required within 30 days of the date of invoice, or by the date provided by the College. Within FACTS, any incidental charges are deducted separately from fees on the date they are due.

ADDITIONAL FEE REMISSION/FEE REDUCTION

Any Parents/Caregivers requiring further financial assistance beyond those offered via discounts, or where financial circumstances have changed significantly, can apply for further fee assistance.

Applying for additional fee assistance will require the completion of an Application Form involving the divulging of financial information and an interview with the Finance Manager, either in person or over the telephone.

Parents/Caregivers applying for fee assistance will be advised of the outcome of the application and the payment plan required to be paid for the year. If possible, we ask that all applications for fee assistance be received by 31 March 2022.

All requests for fees assistance need to be reviewed on an annual basis, so it is necessary to apply each year.

SACRED HEART COLLEGE FOUNDATION - ANNUAL GIVING

The Sacred Heart College Foundation has an annual gift giving fundraiser each year. All donations made to the Foundation are fully tax deductible. Funds raised by the Foundation are used to assist the College in the continued improvement and upgrade of Building and Grounds at both Campuses, as well as providing bursaries for students. Further information will be provided in 2022 by the Foundation.

SACRED HEART COLLEGE FINANCE OFFICE CONTACT DETAILS

Phone	(08) 8350 2500
Email	accounts@shc.sa.edu.au

In 2019, Sacred Heart College entered into partnership with FACTS MANAGEMENT AUSTRALIA (FACTS) to provide a self-service portal for all Parents/Caregivers to manage and pay all school fees and charges from the College.

The success of this program means that FACTS is the College's only provider for the payment of fees and charges via payment plan. Sacred Heart College is now one of many Schools and Colleges who are using this arrangement for the payment and collection of school fees.

All current Parents/Caregivers have received information regarding the registering and establishment of your account with FACTS. If you have not done so as yet, please register and nominate your preferred payment schedule (pay in full by 15 March 2022; per term; monthly; fortnightly; weekly) before the commencement of the 2022 school year. We ask that you do this by the 17 December 2021 to ensure you are setup ready for the new school year.

Families who already have **Auto Payment Plans** in 2021 do not need to do anything for 2022, as this will be automatically rolled over for you.

Families on **Invoice Only and all New Families to the College in 2022** will need to login and register in FACTS to set up your payment plan for 2022. We ask that you do this by the 17 December 2021. You will receive via email an invitation containing the link & your Online Code.

Should you need assistance in doing this, please contact the College Finance Office, they will step you through the process required, telephone **(08) 8350 2500** (Marcellin Campus), or alternatively via email at accounts@shc.sa.edu.au.

Likewise, please contact the Finance Office if you have any questions or concerns either in relation to using FACTS or your fees.

Please remember – during your registration process, or throughout any stage of your payment of fees, if you have any questions or difficulties, you can also contact the experienced and friendly FACTS Customer Service team on **1300 322 871**. They will be available Monday to Friday from 9.00am to 5.00pm (Melbourne VIC time).





Champagnat Campus (Years 7 - 9)

28 Percy Ave, Mitchell Park SA 5043

Marcellin Campus (Years 10 - 12)

195 Brighton Rd, Somerton Park SA 5044

(08) 8350 2500

accounts@shc.sa.edu.au

www.shc.sa.edu.au