

# Temporary relief teaching application form



## Personal details (please ensure your full name & D.O.B is included)

Surname/Family Name	Given Names(s)
Preferred Name	Date of Birth
Residential Address	
Suburb	Postcode
Contact Number	Email

## Teaching qualifications and experience

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## Specialty teaching subjects / learning areas

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## Availability

I am available on	<input type="radio"/> Monday	<input type="radio"/> Tuesday	<input type="radio"/> Wednesday	<input type="radio"/> Thursday	<input type="radio"/> Friday
Are you available for night before / on the day calls?	<input type="radio"/> YES		<input type="radio"/> NO		
Preferred Campus	<input type="radio"/> Champagnat (Years 7 - 9)		<input type="radio"/> Marcellin (Years 10 - 12)		

## Current certifications (as applicable)

<input type="radio"/> Responding to Risks of Harm, Abuse and Neglect (RRHAN)	Expiry Date	
<input type="radio"/> First Aid or Senior First Aid	Expiry Date	
<input type="radio"/> Working with Children Check	Expiry Date	
<input type="radio"/> Teacher's Registration	Expiry Date	Registration Number

## Referees

Name	Position Title
Organisation	Contact Number
Name	Position Title
Organisation	Contact Number

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## Declaration – confidential

Please respond to the questions below and sign the Declaration at the end of this form:

1. Have you ever been investigated, charged, arrested, reported for or pleaded or found guilty of any criminal Offence? (tick "no" where an expiation notice only was received)	<input type="radio"/> YES	<input type="radio"/> NO
2. Have you ever received a written counselling or warning or been dismissed or resigned following allegations of improper or unprofessional conduct or unsatisfactory work performance?	<input type="radio"/> YES	<input type="radio"/> NO
3. Have you ever or are you currently the subject of an investigation or any other process relating to alleged unsatisfactory performance or misconduct by you as an employee?	<input type="radio"/> YES	<input type="radio"/> NO
4. Have you ever been the subject of allegations of misconduct by you of a sexual nature towards or in relation to a child (person under 18 years of age) or towards any other person to whom you were responsible for providing education or other services?	<input type="radio"/> YES	<input type="radio"/> NO
5. Our process includes asking referees whether there are any child protection concerns in your regard. Do you foresee any problem arising from this process?	<input type="radio"/> YES	<input type="radio"/> NO
6. (If applicable) Do you have conditions on your SA Teacher registration?	<input type="radio"/> YES	<input type="radio"/> NO

Please note: If you answer YES to any of the above questions, you are required to provide comprehensive supporting details, including relevant documentation in order to be considered for employment. (Please attach as separate sheets)

If you choose not to answer one or more of the above questions, please indicate by ticking the box below that you wish to meet with the Principal/Director (or delegate) to discuss.

- I have opted not to answer one or more of the above questions and ask that a meeting be arranged between the Principal / Director (or their delegates) and me.

Please note: If you wish a meeting to be arranged you must submit your application at least one week prior to the closing date.

### Further Information and ongoing requirements

Evidence of a criminal history that may be unrelated to any risk of harm to children will not automatically preclude a person from being or remaining employed. The requirement for full and honest disclosure is a condition of initial and ongoing engagement. In signing this form you declare that you are a fit and proper person of good character, and if you are successful in your application, you will notify the Principal / Director should there be a relevant change in your circumstances; for example, criminal charges and convictions, restraining orders, intervention orders, injunctions, disciplinary proceedings and investigations.

### Declaration

I understand that any false or misleading information I provide will result in me not being considered for employment or may result in the termination of my employment. I declare that I have answered this Employment Declaration Form truthfully.

Signed

Date

Please submit applications to Human Resources via [employment@shc.sa.edu.au](mailto:employment@shc.sa.edu.au)

### Applications should include

- Current Resume (Please include 2 to 3 current referees)
- Working with Children Check (email from DHS Screening Unit)
- SA Teaching Registration Certificate
- Responding to Risks of Harm, Abuse and Neglect Certificate
- First Aid (Basic Emergency Life Support) Certificate
- Statement(s) of service